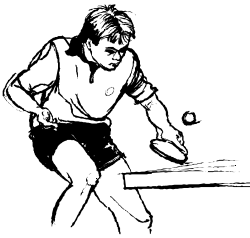


CRAMLINGTON TABLE TENNIS CLUB



Promoting and encouraging community participation in healthy recreation by the provision of facilities for playing table tennis.

CTTC DISCIPLINARY POLICY AND APPEALS PROCEDURE

1. The Executive Committee will appoint five members to act as the Disciplinary Committee
2. The Disciplinary Committee at any hearing will consist of at least three of the five members appointed by the Executive Committee each of whom will be independent and impartial.
3. All complaints regarding the behaviour of members should be presented and submitted in writing to the Club Secretary.
4. Prior to any hearing the person complained against will be given a written copy of the complaint and be given the opportunity to attend the disciplinary hearing to present his/her case. Such attendance will include the right to be accompanied by a club member.
5. The Disciplinary Committee will meet to hear complaints within 14 days of a complaint being lodged. The Committee has the power to take appropriate disciplinary action including the termination of membership.
6. The outcome of a disciplinary hearing will be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 7 days of the hearing.
7. There will be the right of appeal to the Executive Committee following disciplinary action being announced. An Appeal, if made, must be made within 7 days of receipt of the disciplinary decision. The committee will consider the appeal within 14 days of the Secretary receiving the appeal. The Appellant has the right to attend the Appeal Hearing to present his/her case. Such attendance will include the right to be accompanied by a club member.
8. The decision of the Appeal Hearing will be final.

Adopted in Executive Committee Meeting minutes

Signed

Alan Hedley

24 May 2017